

# HAM-TMC Library Loansome Doc Registration for Non-Cardholders

(Please print or type)

NAME: \_\_\_\_\_

Delivery Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

*\*Note: All LD requests must be ordered electronically using PubMed.*

## Fee Schedule

### • **PHOTOCOPY SERVICE**

\$ 9.00/per request for items that are available from the HAM-TMC Library collection. A maximum of five- (5) requests for normal delivery per account will be processed daily. This limit, however, does not apply to rush service.

### • **REFERRALS**

\$18.00/per request that is referred and obtained from another library.

### • **RUSH SERVICE (applicable to photocopy service and referrals)**

\$10.00/per request rush fee is assessed for those items requested for delivery within 24 hours.

## Payment

- Loansome Doc users will be invoiced for services rendered. Payment must be made within thirty (30) days of the date of the invoice.

## Service Parameters

- HAM-TMC Library's goal is to successfully complete requests for items available at HAM-TMC Library within three to five working days. HAM-TMC Library will re-order, without charge, requests that are filled incorrectly.

## Changes in Service Agreement/Fees

- Rates, terms and conditions are subject to change by HAM-TMC Library provided that at least thirty- (30) day's notice is given prior to effective date of change.

## Terms of Agreement

- Either party, with or without cause, may terminate this agreement by providing at least thirty- (30) day's advance written notice to the other party. ***ALL requests must be ordered electronically using PubMed.***

## Liability

- Loansome Doc user agrees to indemnify and hold harmless HAM-TMC Library from any and all claims, damages, judgement, liability, costs, or expenses arising out of or incurred in connection with any services performed under this agreement.

# NOTICE

## WARNING CONCERNING COPYRIGHT RESTRICTIONS

The Copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted materials.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of the specified conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

HAM-TMC Library reserves the right to refuse to accept a request if, in its judgement, the fulfillment of the request would involve violation of the copyright law.

This signer of this contract assumes responsibility for any copyright infringement arising from loansome doc photocopy requests and will hold blameless the HAM-TMC Library and its officers, agents, and employees, from any and all claims, liability, loss or damage arising from such requests.

The signature of the individual must appear below to indicate agreement and awareness of the above conditions and the copyright restrictions.

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**SIGNATURE**

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**DATE**